

Hotel Booking Form

January 2010 – December 2010

Expotel has been appointed by **GovNet Communications** as their official accommodation agent.

If you wish to book a hotel which is not listed, please name the hotel you require when requesting your booking.

All prices are subject to availability and will be allocated on a first-come, first-served basis. Please have a second and third choice hotel in mind to avoid disappointment if your chosen hotel is fully booked.

FOR ALL CORRESPONDENCE PLEASE QUOTE UNIQUE BOOKING CODE: **GOVNET**

Hotel	Stars	Approx Distance & Journey Time to Venue	Nearest Tube station	Double Room for Sole Use Rate: (unless otherwise stated)	
Best Western Corona Hotel	3	1.2 Miles : 5 Minutes Drive	Pimlico (5 min walk)	Rates from £89.10 Subject to availability	Bed and Breakfast Rate
Premier Inn, Victoria	5	0.6 Miles: 4 Minutes Drive	Victoria (1 min walk)	Rates from £92.00 Subject to availability	Room Only, Breakfast Extra
Copthorne Tara Hotel	4	3 Miles : 11 Minutes Drive	High Street Kensington (4 min walk)	Rates from £111.50 Subject to availability	Bed and Breakfast Rate
Park Plaza Riverbank	4	1.1 Miles: 4 Minute Drive	Vauxhall (7 min walk)	Rates from £123.37 Subject to availability	Bed and Breakfast Rate
Strand Palace	3	1.1 Miles: 6 Minutes Drive	Covent Garden (6 min walk)	Rates from £130.00 Subject to availability	Bed and Breakfast Rate
Park Plaza County Hall	4	1.2 Miles : 7 Minutes Drive	Lambeth North (3 min walk)	Rates from £135.12 Subject to availability	Bed and Breakfast Rate
Jolly St Ermins	4	0.3 Miles: 1 Minute Drive	Westminster (5 min walk)	Rates from £141.00 Subject to availability	Bed and Breakfast Rate
Victoria Park Plaza	4	0.9 Miles : 5 Minutes Drive	Victoria (50 yards)	Rates from £145.70 Subject to availability	Bed and Breakfast Rate
Guoman Charing Cross	4	1.0 Mile: 5 Minutes Drive	Charing Cross (4 min walk)	Rates from £157.00 Subject to availability	Bed and Breakfast Rate
City Inn Westminster	4	0.7 Miles : 4 Minutes Drive	Victoria (6 min walk)	Rates from £159.85 Subject to availability	Bed and Breakfast Rate
The Royal Horseguards	5	0.9 Miles: 4 Minutes Drive	Embankment (3 min walk)	Rates from £160.00 Subject to availability	Bed and Breakfast Rate
Hilton, Trafalgar Square	5	0.9 Miles: 5 Minutes Drive	Charing Cross (4 min walk)	Rates from £161.00 Subject to availability	Bed and Breakfast Rate

PLEASE NOTE:

All prices shown are for double rooms, single occupancy unless otherwise stated. Rates are per room per night and include VAT at 17.5% with rates and room availability all subject to change. All prices are the best available rate on example dates of 7th of January or 11th February 2010 and may be cheaper on other dates. The booking can be cancelled up to 72 hours prior to arrival unless otherwise stated on your confirmation. Within this period full cancellation charges will apply. Rates quoted are correct at the time of printing.

Individual Bookings

Expotel will require details of a valid credit card in order to guarantee your booking with the hotel. The booker will be responsible for any non-arrival or late cancellation charges.

Group Bookings

Different terms and cancellation deadlines will apply depending on the policy of the hotel. The full terms and conditions of the selected hotel will be notified to you at the time of booking.

All the information contained in this booking form is correct at the time of going to press. However, whilst every care has been taken in the completion of this form, errors or omissions are in no way the responsibility of Expotel.



HOW TO BOOK

Telephone: 0845 054 8470
Email: events@expotel.com
Website: www.expotel.com/govnet
Fax: 0141 331 1117 please complete the hotel booking form below

****Remember: FOR ALL CORRESPONDENCE PLEASE QUOTE UNIQUE BOOKING CODE: GOVNET**



Booking Form

Event Code: GOVNET

PLEASE COMPLETE THIS FORM CLEARLY AND IN BLOCK CAPITALS

Your Name:	
Company:	
Address:	
Email:	
Telephone:	
Fax:	

Please indicate your booking requirements:

Guest Name	Arriving On	Nights	Type of Room

Hotel 1 st Choice:			
Hotel 2 nd Choice:			
Name of Cardholder:			
Card Number:			
Start Date:		Expiry Date:	
Card Type: <i>(Please tick where applicable)</i>	Visa <input type="checkbox"/>	Mastercard <input type="checkbox"/>	Amex <input type="checkbox"/> Diners Club <input type="checkbox"/>

PLEASE NOTE: The above credit card details will guarantee against non arrival and late cancellation charges only. Individual guests will be required to provide a credit / debit card when checking in to cover all extras during their stay.

I hereby authorise you to charge the above card as described above: The credit card will not be deducted unless you fail to arrive or cancel outside the policy.

Signed:	
Date:	