

Hotel Booking Form

January 2011 – December 2011

Expotel has been appointed by **GovNet Communications** as their official accommodation agent. We are pleased to offer a wide selection of hotels at discounted prices, a sample of which are shown below. If you wish to book a hotel which is not listed, please name the hotel you require when requesting your booking. All prices are subject to availability and will be allocated on a first-come, first-served basis. Please have a second and third choice hotel in mind to avoid disappointment if your chosen hotel is fully booked.

FOR ALL CORRESPONDENCE PLEASE QUOTE UNIQUE BOOKING CODE: **GOVNET11**

Hotel	Stars	Approx Distance & Journey Time to Venue	Nearest Tube station	Double Room for Sole Use Rate: (unless otherwise stated)	
Best Western Corona Hotel	3	1.2 Miles : 5 Minutes Drive	Pimlico (5 min walk)	Rates from £99.00 Subject to availability	Bed and Breakfast Rate
Premier Inn, Victoria	5	0.6 Miles: 4 Minutes Drive	Victoria (1 min walk)	Rates from £69.00 Subject to availability	Room Only, Breakfast Extra
Copthorne Tara Hotel	4	3 Miles : 11 Minutes Drive	High Street Kensington (4 min walk)	Rates from £115.00 Subject to availability	Bed and Breakfast Rate
Park Plaza Riverbank	4	1.1 Miles: 4 Minute Drive	Vauxhall (7 min walk)	Rates from £129.60 Subject to availability	Bed and Breakfast Rate
Strand Palace	3	1.1 Miles: 6 Minutes Drive	Covent Garden (6 min walk)	Rates from £154.99 Subject to availability (Executive Rooms)	Bed and Breakfast Rate
Park Plaza County Hall	4	1.2 Miles : 7 Minutes Drive	Lambeth North (3 min walk)	Rates from £144.00 Subject to availability	Bed and Breakfast Rate
Jolly St Ermins	4	0.3 Miles: 1 Minute Drive	Westminster (5 min walk)	Rates from £140.00 Subject to availability	Bed and Breakfast Rate
Victoria Park Plaza	4	0.9 Miles : 5 Minutes Drive	Victoria (50 yards)	Rates from £162.00 Subject to availability	Bed and Breakfast Rate
Guoman Charing Cross	4	1.0 Mile: 5 Minutes Drive	Charing Cross (4 min walk)	Rates from £175.00 Subject to availability	Bed and Breakfast Rate
Mint Hotel Westminster (formerly City Inn)	4	0.7 Miles : 4 Minutes Drive	Victoria (6 min walk)	Rates from £166.80 Subject to availability	Bed and Breakfast Rate
The Royal Horseguards	5	0.9 Miles: 4 Minutes Drive	Embankment (3 min walk)	Rates from £250.00 Subject to availability	Bed and Breakfast Rate
Hilton, Trafalgar Square	5	0.9 Miles: 5 Minutes Drive	Charing Cross (4 min walk)	Rates from £154.00 Subject to availability	Bed and Breakfast Rate

CAR PARKING KEY

OF = Onsite Free Parking OC = Onsite Chargeable Parking NC = Chargeable Parking Near to Hotel

PLEASE NOTE:

All prices shown are per room per night and include VAT at 20% with rates and room availability all subject to change. The booking can be cancelled up to 24 hours prior to arrival unless otherwise stated on your confirmation. Within this period full cancellation charges will apply.

INDIVIDUAL BOOKINGS

Expotel will require details of a valid credit card in order to guarantee your booking with the hotel. No money will be charged at the point of booking, but you will be responsible for any non-arrival or late cancellation charges.

GROUP BOOKINGS

Different terms and cancellation deadlines will apply depending on the policy of the hotel. The full terms and conditions of the selected hotel will be notified to you at the time of booking.

DISCLAIMER

All the information contained in this booking form is correct at the time of going to press. However, whilst every care has been taken in the completion of this form, errors or omissions are in no way the responsibility of Expotel.

TRAVEL

If you require travel to this event please log on to: www.expotel.com/govnet11

MAKING YOUR BOOKING

PLEASE NOTE: The booking details requested on the attached form must be provided when booking online, by email, or by telephone.

A hotel reservation can be made by:

Booking online at: www.expotel.com/govnet11

Email to: events@expotel.com

Telephoning: +44 (0) 845 054 8470

Completing the attached form and faxing it to: +44 (0)141 331 1117



Booking Form

Event Code: GOVNET11

PLEASE COMPLETE THIS FORM CLEARLY AND IN BLOCK CAPITALS

Your Name:	
Company:	
Address:	
Email:	
Telephone:	
Fax:	

Please indicate your booking requirements:

Guest Name	Arriving On	Nights	Type of Room

Hotel 1 st Choice:			
Hotel 2 nd Choice:			
Name of Cardholder:			
Card Number:			
Start Date:		Expiry Date:	
Card Type: <i>(Please tick where applicable)</i>	Visa <input type="checkbox"/>	Mastercard <input type="checkbox"/>	Amex <input type="checkbox"/> Diners Club <input type="checkbox"/>

PLEASE NOTE: The above credit card details will guarantee against non arrival and late cancellation charges only. Individual guests will be required to provide a credit / debit card when checking in to cover all extras during their stay.

I hereby authorise you to charge the above card as described above: The credit card will not be deducted unless you fail to arrive or cancel outside the policy.

Signed:	
Date:	